**SOUTH WOOTTON PARISH COUNCIL**

**Minutes of a Planning Committee Meeting held at 7pm on Wednesday,**

**11th May 2011 in the Parish Council Office.**

1. To Elect a Chairman for the Ensuing Year: Mr Steward-Brown opened the meeting and asked for nominations for the role of Chairman. **Mr Narborough proposed that Mr Steward-Brown continue in his role as Chairman, this was seconded by Mr Price and unanimously agreed.**

2. To Elect a representative onto the Policy Committee: Mr Steward-Brown asked for nominations to elect a representative onto the Policy Committee. **Mr Steward-Brown proposed Mr Narborough, comment was made that as Mr Narborough is currently the Chairman of the Assets Committee, if he retained his role, he would automatically serve on the Policy Committee. Mr Price proposed that Ms Scott be a representative on the Policy Committee, this was seconded by Mr Narborough and unanimously agreed.**

3. Present: Mr D Steward-Brown, Mr D Price, Mr M Narborough, Ms D Scott, Mr D Gerrard, Mr A Evans, Mr B Clapham, Mrs T Cornwell (Parish Clerk) and Mrs M Kirby (Assistant Clerk).

 Apologies: Mrs D Gotts & Mrs M Albinson

4. Minutes of last Meeting: – 26th April 2011, Mr Price confirmed that the minutes were agreed at the full Parish Council meeting held on 10th May 2011, and signed by the Chairman.

5. Declaration of Interests: None

6. Questions from the Public: None

7. Planning Applications: None

09/02149/F

68, Castle Rising Road, South Wootton.

Extensions, Alteration and Detached Garage

Mrs Cornwell advised members that details of a Non-material amendment had been received for 68 Castle Rising Road. Mrs Cornwell provided members with drawings detailing the amendments. Mr Narborough stated that he had visited the property and confirmed that as the amendments were to be carried out at the rear of the property, they would not be seen from the road. Mr Price stated that the amendments would not affect any other neighbouring property. Mr Steward-Brown asked if members were happy with the amendments, all members confirmed that they were.

Mr Narborough noted that the property was going to have painted rendering and enquired as to whether the Parish Council has any jurisdiction regarding paint colours. Mr Price said that the property has to be compatible with surrounding properties.

Mr Price recommended that a Parish Design Statement should be issued to the newly elected Parish Councillors.

The Borough Council has APPROVED Planning Permission for the following Applications:

11/00288/F

18 The Boltons, South Wootton.

Proposed garage

11/00337/F

5 Kirkstone Grove, South Wootton.

Extension and garage conversion.

8. Highways:

Mrs Cornwell advised members that notification had been received from Norfolk County Council regarding a meeting to be held on Friday 13th May 2011 at 2pm. The meeting is scheduled to be held at the Borough Council Committee Suite to give people an opportunity to look at the road works planned over the next few years and see how these could affect the Town as a whole. Mrs Cornwell provided a list of the schemes that were being discussed.

A17 Clenchwarton Surfacing

A1078 Edward Benefer Way, Surfacing.

Town Centre One-Way Circuit, Surface Dressing.

A1076 Gayton Road, Surface Dressing.

New Sainsburys Store at Hardwick – Associated road improvements

New Tesco Store at Hardwick - Associated road improvements

Mrs Cornwell referred to an e-mail received from Mr Nolan Mills regarding the takeover of the Rainbow Superstore by Asda. It was suggested that when Asda has moved in the Parish Council should contact them to start a dialogue.

Concerns were raised about increased traffic levels, Mr Narborough stated that he felt that the junctions onto Grimston Road needed to be looked at.

Mr Clapham stated that about four years ago, residents living close by were asked to fill in a survey relating to traffic and the general outcome was that some sort of roundabout was necessary. Ms Scott commented regarding the land owned by Mr Goddard which is currently registered as an Area of Outstanding Natural Beauty. It was asked if perhaps a portion of that land could be available to accommodate a roundabout. Mrs Cornwell felt that if ASDA plans to move in without changing or extending the property, it would be unlikely for them to provide funding for the road alterations.

Mr Gerrard said that he would possibly be able to obtain some facts and figures relating to accidents and incidents which have occurred along Grimston Road, including Sandy Lane. Mr Gerrard felt that the information may assist if a letter is put forward to ASDA and Norfolk County Council highlighting the Parish Councils concerns. Mr Gerrard will be able to do this in June. Copies of any letters sent to the Manager (which we believe will remain Mr Daly) will be also be sent to Cllr Nockolds, Cllr Daubney and County Councillor Murphy.

There being no further business the Chairman closed the meeting at 7.30pm.

Date of next meeting **Monday 23rd May 2011** at the Parish Council Meeting Room, Church Lane at 7pm.

23rd May 2011 Chairman