South Wootton Parish Council

ACTION PLAN 2017/18

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| Action | Aim | Budget | Action to be taken | Date to be completed | Date to be reviewed |
| Request for extra Bus Shelters around the Parish | To provide 3 new Bus Shelters within the Parish with the help of the Parish Partnership Scheme.* St Augustines Way/Castle Acre Close
* Asda/Allotments
* Opp Sandy Lane
 | £12,000 | Clerk to liaise with NCC Highways Engineer and Manufacturers for approval of sites, costings for groundworks and quotes for Bus Shelters.Clerk to send out consultation letters to residents in close proximity. | End of November 2017 | End of March 2018 |
| To produce a Policy for community events on the Village Green | To provide strict guidelines as to the management and protection of the Village Green. | NIL | Clerk to produce a draft document to be discussed/amended by the Policy Committee. | End of February 2018 | Annually thereafter |
| To provide additional/replacement litter/dog waste bins where appropriate | To continually monitor litter/dog waste bins and add/replace when and where necessary. | £500 | Monitor. | Ongoing | Ongoing |
| To secure extra Cemetery space adjacent to the existing Cemetery. | To provide extra burial ground to cover a period of 30-40 years. | Provided through developer obligations. | To consult with developers to secure the Burial Ground according to the South Wootton Parish Council Neighbourhood Plan. | Ongoing | Ongoing |
| To provide new Noticeboards in need of replacement | To replace three existing Parish Noticeboards and provide a Parish maintained noticeboard at the Allotments. | £2,000 | Order and organise installation. | End of November 2017 | Continually monitor for wear and tear/damage. |
| To monitor NCC Village Signs  | To monitor condition of village signs and report to NCC when in need of replacement. | NCC cost | Monitor | Ongoing | Ongoing |
| Request for Benches and Picnic Tables on the Village Green | To provide one bench and two picnic tables. | £1,500 | Seek approval via Committee and full Parish Council and decide position. | March 2018 | N/A |

Reviewed: November 2017

Date of next Review: November 2018