**SOUTH WOOTTON PARISH COUNCIL**

**Minutes of a Planning Committee Meeting held at 7pm on Monday,**

**6th June 2011 in the Parish Council Meeting Room.**

1. Present: Mr D Steward-Brown, Mr M Narborough, Mrs D Gotts, Ms D Scott, Mr A Evans, Mr B Clapham and Mrs M Kirby (Assistant Clerk).

 Apologies: Mr D Price, Mr I Jordan, Mr D Gerrard and Mrs T Cornwell (Parish Clerk).

2. Minutes of last Meeting: – 11th May 2011, these were proposed as a correct record by Mr Narborough, seconded by Mr Evans, with one abstention these were agreed and signed by the Chairman.

3. Declaration of Interests: None

4. Questions from the Public: None

5. Planning Applications:

11/00810/F

6 Avon Road, South Wootton.

Construction of two storey extension to front of existing two storey dwelling along with canopy roof to existing ground floor bay window. Construction of single storey extension to front of and part conversion of existing garage including raising (150mm) and replacement of existing garage flat roof.

Comment was made that whilst several neighbouring properties had carried out works to their properties the majority were to the side. It was noted however, that one property had recently carried out work similar to the proposal. Mr Evans felt that as another property had already had similar works carried out it would be difficult to object.

**Mr Narborough proposed that the Parish Council support the Application; this was seconded by Mr Evans with all in favour.**

11/00811/EXF

7 Blackthorn Road, South Wootton.

Extension for time for the implementation of a Planning Permission Reference 08/01462/F: Two storey extension to dwelling.

Mr Steward-Brown explained that this application was simply an extension of time for a previously approved application. **Mr Steward-Brown proposed that the Parish Council support the Application; this was seconded by Mr Narborough with all in favour.**

11/00842/F

9 Castle Rising Road, South Wootton.

Construction of garage and garden store.

Mr Steward-Brown explained that he had visited the site via the back entrance at Old Manor Road. He said that the garage/garden store is proposed to be built at the back corner and would be difficult to see. Mr Evans said that the proposal would not affect any neighbouring properties. **Mr Steward-Brown proposed that the Parish Council support the Application; this was seconded by Mr Narborough with all in favour.**

11/00843/F

9 Castle Rising Road, South Wootton.

Variation of condition 2 of planning permission 09/01167/F: Formation of new vehicular access.

Ms Scott referred to the plans and said that the only change was that a wall was being added to the front boundary. **Mr Steward-Brown proposed that the Parish Council support the Application; this was seconded by Mr Narborough with all in favour.**

11/00858/F

Land South of Oak Cottage, Nursery Lane, South Wootton.

Construction of a manege to school and exercise applicants horses only.

Members commented that an application had been discussed and supported last year for a manege on the same piece of land. It was said that the siting of the manege had been moved to the middle of the land where previously it was closer to the entrance. **Mrs Gotts proposed that the Parish Council support the Application; this was seconded by Ms Scott with all in favour.**

11/00869/F

Car Park at Langley Road, South Wootton

Minor modifications to store elevations and internal alterations to car park.

Mr Steward-Brown said that the application had two areas for discussion; Mr Steward-Brown referred to the minor modifications to the store elevations and commented that ASDA were simply wishing to place ASDA signage to the entrance of the store and that a new ATM machine was to be installed to the external wall. With no objections, **Mr Narborough proposed that the Parish Council support the Application; this was seconded by Ms Scott with all in favour.**

The second part of the application related to internal alterations to the Car Park, Mr Steward-Brown asked if anyone had any comments to make. Members felt that there were no problems with the proposed alterations; **Mr Steward-Brown proposed that the Parish Council support the Application; this was seconded by Mrs Gotts with all in favour.**

Concerns were raised with regards to possible increased traffic and felt that something needs to happen with Grimston Road and the junction with Langley Road. Members felt that perhaps a roundabout may ease traffic problems.

Ms Scott wished to advise members of a new application she had seen on the Borough Councils Planning website for Outline Planning Permission for two houses to be built within the grounds of 122 The Beeches, Grimston Road, South Wootton. Ms Scott was concerned that the application may have been missed.

Mrs Kirby advised members that she would make enquiries about the Application and confirmed that it would be discussed at the next Planning Meeting.

Mr Narborough circulated information regarding The Old Manor House on Low Road, and informed members that the property is owned by Sandringham Estate. It was said that Sandringham Estate may wish demolish the house to develop a small estate of 7 houses.

The Borough Council has APPROVED Planning Permission for the following Applications:

09/02149/NMA\_1

68 Castle Rising Road, South Wootton.

Non-Material amendment. Revised window and door arrangement to the east and north elevation to the kitchen and breakfast room extension.

11/00523/F

Cedar Lodge, Grimston Road, South Wootton.

Alterations including first floor addition to single storey section and garden room extension, Conservatory alterations.

11/00489/F

100 Grimston Road, South Wootton.

Extension

6. To discuss Highways Issues:

Mrs Kirby advised members that a resident at Tintern Grove, South Wootton had recently enquired about surface water running from a recently built property directly into a neighbouring ditch. After further investigation and advice received from Building Control at the Borough Council it was confirmed that there is no requirement for Planning Permission and that nothing could be done about the matter.

Mr Narborough commented regarding the various ditches within the Parish and stated that if they are the responsibility of the Parish they should be cleaned and appropriately maintained.

Mrs Kirby referred to the three Bus Shelters within the Parish and stated that a quote had been received from Mr A Simpson, who currently cleans the windows at the Village Hall. The quote was for £60.00 to clean the Bus Shelters every three months, totaling £240.00 per year. After brief discussion it was agreed that Mrs Kirby would renegotiate a 6 monthly clean and seek clarification that the bill would include the roofs of the Bus Shelters. Mrs Kirby agreed to contact Mr Simpson before the next meeting.

Mrs Kirby referred to a recent e-mail received from County Councilor Derrick Murphy regarding Gritting Routes. Cllr Murphy had sent the e-mail to find out if there were any other roads which South Wootton Parish Council felt should be added to the Gritting list. After discussion it was agreed that Church Lane and Hall Lane should be included as highest priority. It was also agreed to request that the entrances of Sandy Lane, Deas Road and Oak Avenue should also be included. **Mr Steward-Brown proposed that the Parish Council requests that Church Lane, Hall Lane and the entrances to Sandy Lane, Deas Road and Oak Avenue are added to the Gritting Route; this was seconded by Mr Narborough with all in favour.**

Mrs Kirby advised members of a Verification of Property Address which had been received for Knights Hill Farm Shop, South Wootton. Mrs Gotts commented that the property was not in the Parish of South Wootton. Mrs Kirby said that she would contact the Borough Council to seek clarification of the address.

Finally, Ms Scott asked about the footpaths within the Parish and felt that there should be a clear understanding of who trims which footpaths. Ms Scott was particularly concerned about the footpaths near to The Birches and stated that they have become quite heavily overgrown. Mrs Gotts also stated that some footpaths had become quite dangerous as a result of fallen leaves and grass cutting. Mr Steward-Brown commented that the Parish Council has to be sure what it owns before any cutting takes place. Mrs Kirby advised members that she would the make enquiries and report back at the next meeting.

7. There being no further business the Chairman closed the meeting at 8.10pm.

Date of next meeting **Monday 20th June 2011** at the Parish Council Meeting Room, Church Lane at 7pm.

20th June 2011 Chairman